



1           There being none,

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3           On MOTION by Mr. Williams, SECONDED by Mr. Camacho , WITH ALL IN FAVOR,  
4           the Board approved the Minutes of the September 18, 2013 Meeting.

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6           **B. Auditor Renewal**

7           Mr. Woodville stated annually we review the Auditor engagement letter for the  
8           fiscal year ended. For the 2013 audit their fee is in the amount of \$4,225, which is under  
9           the budgeted amount.

10          Board consensus was to continue with the auditing firm of Berger, Toombs, Elam,  
11          Gaines & Frank to perform the Audit for Fiscal Year Ended September 30, 2013 in the  
12          amount of \$4,225.

13

14          **C. Ratification of September 2013 Check Register Operation and Maintenance**  
15          **Expenditures**

16          Mr. Woodville presented the check registers and operation and maintenance  
17          expenditures and requested a motion to approve.

18                 Following discussion,

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20          On MOTION by Mr. Croad, SECONDED by Mr. Williams, WITH ALL IN FAVOR, the  
21          Board ratified the September 2013 Check Register and Operation & Maintenance  
22          Expenditures.

23

24          **FIFTH ORDER OF BUSINESS – Business Matters**

25          **1. Valley Crest Proposals**

26          **A. Valley Crest - Repair and Relocate Mainline Break on Residents Property**

27          Mr. Leandro stated the emergency work has been completed on the mainline. It  
28          was removed and I found that there was another pipe fixture that was leaking and I  
29          propose that you allow me to fix it. You will not have to pay anything additional because  
30          the original agreement was for us to fix the mainline and the price was \$1,000, but it only  
31          took about half that. I asked that you amend the previous agreement that allows us to use  
32          the remaining amount to fix the pipe that is now leaking at no extra charge.

33                 Following discussion,

34                 The Board would like to review and take corrective actions if it can be determined  
35                 that the initial installation of irrigation piping was done incorrectly.

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On MOTION by Mr. Williams, SECONDED by Mr. Camacho, WITH ALL IN FAVOR, the Board ratified the Valley Crest Proposal for the Emergency Mainline Break, and approved Amending the Proposal to Include the Additional Pipe Repair within the Existing Not to Exceed \$1,000 Expenditure.

**B. Valley Crest – Landscape Enhancement in Island along Lexington Boulevard**  
Mr. Leandro proposed that the dead plants and flowers be removed and replaced with Azaleas, mulch, bed preparation, irrigation retrofit and shrubs for a fill in. The cost is \$1,920.

On MOTION by Mr. Camacho, SECONDED by Mr. Schott, WITH ALL IN FAVOR, the Board approved Valley Crest Proposal to Complete the Enhancement in Island along Lexington Boulevard in the Amount of \$1,920.

**C. Valley Crest – Landscape Enhancement at Gazebo Entrance**  
This item was tabled, pending Engineer review of drainage project.

**D. Valley Crest – Tree Replacement in Open Field**  
Mr. Leandro proposed that the leaning and dead tree be removed and replaced with and other live Oak Tree. This proposal includes soil amendment mix 50/50, dump fee, tree staking, labor and live Oak Tree for \$520.

Board requested to make sure trees are evenly placed throughout the area.

On MOTION by Mr. Schott, SECONDED by Mr. Arce, WITH ALL IN FAVOR, the Board approved Valley Crest Proposal to Remove and Replace Tree in Open Field for \$520.

**E. Valley Crest – Landscape Enhancement in Small Fountain Park**  
This item was tabled, pending Engineer review of drainage project

**F. Valley Crest - Volley Ball Court Improvement**  
Mr. Leandro stated this proposal includes labor preparation, edging installation, rubber landscape perimeter edging, a Mini Loader (Bobcat) rental and the installing of White Sports Sand for \$5,344.32.

1 On MOTION by Mr. Schott, SECONDED by Mr. Croad, WITH ALL IN FAVOR, the  
2 Board approved Valley Crest Proposal to for Beach Volleyball Court Improvements in  
3 the Amount of \$5,344.32.

4  
5 **G. Valley Crest Fallen Wood Removal from Open Field**

6 Mr. Leandro proposed the removal and cleanup of woods fallen from the trees in  
7 the open filed behind the clubhouse. The proposed price is \$800 and that includes a dump  
8 fee.

9  
10 On MOTION by Mr. Camacho SECONDED by Mr. Schott, WITH ALL IN FAVOR, the  
11 Board approved Valley Crest Proposal to Remove and Replace Trees in Open Field  
12 Behind Clubhouse for \$800.

13  
14 **H. Valley Crest – Front Fence Screen Installation**

15 The item was tabled, pending the Board’s review.  
16

17 **I. Valley Crest – Perennials Installation in Big Fountain Park**

18 The item was tabled, and the Board requested a quote for annuals (flowers) and a  
19 flag pole and flag.  
20

21 **J. Valley Crest – Landscape Enhancement in Gap Area – 1<sup>st</sup> Phase Section  
22 Between Continental Street and Banner Lane**

23 The item was tabled.  
24

25 **K. Valley Crest – Landscape Enhancement in Island Along Capitol Boulevard**

26 This item was tabled.  
27

28 **2. Consultant Updates**

29 **A. Community Enhancement Program [Architectural/Landscape]**

30 The item was tabled.  
31

32 **B. Small Fountain Projects – Engineer**

33 Ms. Lessing stated I did look at the pump and there is a timer so there is no need  
34 to purchase one. I also talked with the sub-contractor working on the fountain and it was  
35 being leveled, a timer was on the pump and the water was coming out of the top level.  
36 The only thing that is not done is a special piece that needs to order to cover the section  
37 where the pump is on the fountain. It is piece that will have to be made because it cannot  
38 be brought, but I will follow up on that and keep you informed.  
39

1 **C. Drainage Improvement Project – Small Fountain Park**

2 Ms. Lessing stated I received comments back from the City and now I am  
3 addressing those comments. I sent requested bids for the project a few weeks ago and  
4 have only received two bids. I just want the Board to know that this sometimes takes  
5 time, but I am working on it.

6

7 **D. Jefferson Green – Driveway Crack – Engineer**

8 Mr. Woodville stated between the road and the sidewalk there is a separation, and  
9 it appears to be an isolated incident. We asked the City to take care of it but they said no.

10 Ms. Lessing stated I am getting a permit to fix the drive way and also will get  
11 quotes for the project.

12

13 **E. Proposal for Converting One Tennis Court into Basketball Court**

14 Ms. Lessing stated I am in the process of getting a proposal for two Basketball  
15 Goals, no restriping and a quote with and without a divider fence around court.

16 Mr. Leandro stated drainage would also need to be done because the court area  
17 floods as well.

18

19 **F. Pressure Washing Maintenance Program - Tabled – Pending Board Site Visit**  
20 **- Engineer**

21 Mr. Woodville stated as we do our site visit take notice of the things that would  
22 need to be washed so that we can know what we need to ask for when seeking a proposal.

23

24 **G. Pet Park**

25 The item was tabled until the Board has heard from the resident.

26

27 **3. Additional Matters**

28 There being none, the next item followed.

29

30 **SIXTH ORDER OF BUSINESS – Staff Reports**

31 **1. Manager**

32 Mr. Woodville reported on:

33 • Lot mowing being an HOA issue, and understand they have been taken care  
34 of;

35 • Annual renewal of District’s insurance for property liability, general liability  
36 and directors and officers, disclosure of the natural gas line running through

1 the District however it does not affect our policy as we are not operating the  
2 line.

3

4 **2. Attorney**

5 Mr. Johnson stated in regards to the payment of assessments from Learner, I  
6 called the trustee but have not received a response. I will try to talk to them and report  
7 back to you.

8

9 **3. Engineer**

10 There being no report, the next item followed.

11

12 **4. Operations Manager**

13 **A. Field Inspection and Operations Report – September 2013**

14 Mr. Franklin reviewed his report; a copy of which is attached hereto and made a  
15 part of the permanent record.

16

17 **B. Pool Brick Paving**

18 The item was tabled, pending review by Supervisor Camacho and Mr. Franklin.

19

20 **C. Front Fence Screen Quotes**

21 The item was tabled, until the next meeting.

22

23 **D. No Parking Signs**

24 Mr. Franklin presented proposal.

25

26 On MOTION by Mr. Schott, SECONDED by Mr. Williams, WITH ALL IN FAVOR, the  
27 Board approved the PIP Proposal for No Parking Signs in the Amount of \$357.33.

28

29 **E. Television in Gym**

30 Following discussion, the Board decided that Mr. Franklin would get a quote for a  
31 40” television, installation with mounting brackets and box.

32

33 **F. Small Fountain Park – Bright House- Internet Quote**

34 Mr. Franklin stated to get internet in the Small Fountain Park there is a \$45  
35 installation charge and a monthly charge of \$80. We may be able to use the Wi-Fi as a  
36 hotspot, but I would need to check with Bright House.

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**G. Tennis Court**  
This item was tabled.

**EIGHTH ORDER OF BUSINESS – Public Comments**

Ms. Connelly stated we had a good year; however, with the rains we did go through a lot of chlorine during the summer.

Mr. Leandro stated we do need to come up with a solution for the car parking on the grass and damaging the irrigation.

Mr. Wall stated the HOA documents say they need to park in the driveways and not on the sod, and we have been giving out violations.

**SEVENTH ORDER OF BUSINESS – Supervisor Request**

There being none, the next item followed.

**NINTH ORDER OF BUSINESS – Board Site Visit**

The Board, staff and others did a site visit of the amenities, and ongoing projects.

**TENTH ORDER OF BUSINESS – Adjournment**

There being no further business,

On MOTION by Mr. Schott, SECONDED by Mr. Camacho, WITH ALL IN FAVOR, the meeting was adjourned.

*\*These minutes were prepared in summary format.*

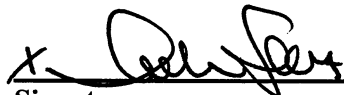
*\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on NOVEMBER 8, 2013

  
\_\_\_\_\_

Signature

Richard Woodville

  
\_\_\_\_\_

Signature

ADAM SCHOTT

Regular Meeting  
10-11-2013

Anthem Park CDD

1 **Printed Name**

2

3 **Title:**

4  **Secretary**

5  **Assistant Secretary**

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**Printed Name**

**Title:**

**Chairman**

**Vice Chairman**